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December 12, 2012

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H. *JEFieldingms*
Director and Health Officer

SUBJECT: **NOTIFICATION OF INTENT TO ENTER INTO SOLE SOURCE AGREEMENT
WITH LOMA LINDA UNIVERSITY FOR EMERGENCY PREPAREDNESS
AND RESPONSE SERVICES**

This is to advise you that the Department of Public Health (DPH) intends to enter into a sole source agreement with Loma Linda University Center for Public Health Preparedness (LLU-CPHP) in the amount of \$391,902, effective upon execution through August 9, 2013. Under this agreement, LLU will facilitate the development, implementation, and evaluation of a curricula-based community resilience and public health emergency preparedness program. The purpose of this program is to empower vulnerable communities through active engagement of community partnerships in collaboration with Los Angeles County DPH.

This sole source agreement will be funded by the Centers for Disease Control and Prevention (CDC) Public Health Emergency Preparedness funding. LLU-CPHP has been selected due to their expertise in the field of community preparedness and resiliency and their ability to begin providing services in the most effective and timely manner. Per the provisions in this grant, all awarded funds need to be expended and project deliverables submitted within the next seven months.

Background

Beginning in 2010, the CDC awarded funds to DPH to implement a first-in-the-nation multi-year project to improve community resilience among vulnerable populations. From these funds, DPH developed the Los Angeles County Community Resilience Pilot Project. The Project is aligned with Objective One in the National Health Security Strategy, informing and empowering community members, and CDC Capabilities 1 and 2: Community Preparedness and Community Recovery. The purpose of the Project is to promote resilience among community level health workers (promotoras) and their vulnerable clients (i.e. people who are elderly, disabled, on respirators or home dialysis, or have limited English proficiency) within Los Angeles County by: applying best practices in the field; identifying gaps in preparedness planning, and message delivery; and enhancing existing community networks for training and message delivery to improve preparedness and response.

Justification of the Sole Source Contract

LLU-CPHP is the only agency in California that provides community resilience and preparedness planning, training, education, and evaluation. As part of their work in this area, they have developed a curriculum based on community resilience which addresses the gaps and areas of improvement for vulnerable populations. This curriculum has been tested and evaluated. Under this agreement, LLU-CPHP will work with DPH to revise and tailor the curriculum to the specific needs of the vulnerable populations within Los Angeles County. By accessing LLU-CPHP's curriculum and expertise in this field, DPH will be able to complete the curriculum within the allotted grant funding period (i.e. seven months).

LLU-CPHP has an interdisciplinary team with experience in public health, disaster preparedness, environmental sciences, primary and secondary education, psychology, and social work. The team is multilingual and has programmatic expertise in public health workforce capacity building, services in curriculum development, all-hazards and pandemic emergency preparedness and response, exercise planning and coordination, and Geographic Information Systems (GIS) and other technological applications.

As a part of an extensive health science university, LLU-CPHP draws upon clinical expertise from the preventive medicine and mental health departments to complement their work. In addition to these clinical partnerships, LLU-CPHP has fostered extensive relationships with faith and community based organizations and with American Indian Tribal Nations. Their longstanding work with these organizations has enabled LLU-CPHP to support and empower some of Southern California's most at-risk and vulnerable populations. In past efforts, they have provided services and trainings related to building community resilience and increasing disaster preparedness efforts within these communities.

Next Steps

To allow time for your review and comments, we will not begin negotiations with LLU-CPHP until 10 business days from the date of this memorandum. In the meantime, if you have any questions or would like additional information, please let me know.

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c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors